



ACLS Board Meeting Minutes

April 8, 2025

Present: George Hoelzeman, Gale Francione, Peggy Parker, Martin DeSapio, Jay Carpenter, Marilyn Morgan, Sarah Hempel Irani

Absent: Scott Parsons

I. Approve Minutes

Approved (Peggy/Jay)

GALE will post to the website.

II. Treasurer Report - Martin

Approved (Peggy/Jay)

Martin recommended that ACLS transition from the current rolling membership cycle to a membership cycle based on the calendar year. In the discussion that followed, it was clear this change would simplify membership record keeping and the preparation of the ACLS yearly budget. This does not need to be voted on by membership, and was approved unanimously. It will be announced at the 2025 Retreat in June. It is to take effect December 1, 2025 when notices are sent out.

JAY AND MARTIN will manage the details and compose language for the June Membership Meeting.

GEORGE will contact Adrian Cavallini about his interest in treasurer duties.

III. Membership – Jay

New member approved – James Egan of Egan Church Furnishings and Restoration from Massachusetts. After discussion, he was approved for membership. Martin recommended him, so receives a free membership.

JAY will forward contact information to George for James Egan.

GEORGE will send out a welcome letter.

SHELLEY will feature him in the next Newsletter.

[Type here]

JAY will highlight him (and any new or renewed member) on the Facebook page.

Revised Categories of Membership – The Board continues to review these categories to better clarify and simplify them for members and prospective members.

PEGGY will send out the final member categories to be considered before the May Board meeting.

MARILYN (and GEORGE? JAY? MARTIN?) will assist Peggy.

IV. Webinar

Marilyn reported twelve responses to the survey (approx. 42% of membership). It was noticed that artists usually log on for other artist topics. Other possible webinar topics included:

- A roundtable (rather than panel) discussion with artists, consultants and architects on collaboration and issues working together. How do we relate to each other?
- A special webinar on YouTube directed at people who go to the website "What is a consultant and why you should hire one?" Make it short, make it long?
- A way to address the more "traditional" – pre-Vatican II-style churches.
- A webinar that reaches out "to the public."

There are five presenters for the showcase.

V. Valparaiso

Gale will attend the Institute for Liturgical Studies at Valparaiso University in Indiana in late April. There will be 250 people attending.

GEORGE will ship the materials in advance to the conference.

VI. Retreat

There was some confusion about whether or not the retreat was a "go." In the follow-up reminder notices to members, a clarification was made that yes, the retreat is "on." Also noted was an extension of the deposit deadline to April 28, and that members can reserve a room at American University the day before the retreat or the day after.

GALE will draft a "welcome to the retreat" letter with more details for those registered.

PEGGY will watch for other events the weekend of June 13-15.

VII. Website

There was an "onboarding" meeting with Amy and Luis, ACLS's new website developers. Attended by Scott, Peggy, George, and Martin.

[Type here]

PEGGY will do some writing regarding the website “program.”

GALE will do some editing.

GEORGE will contact Amy will send the website “map” to continue working.

GEORGE indicated he would get some notes and recommendations from Scott and Amy and send out more information next week.

VIII. Elections and Votes

Elections are needed for Treasurer and three Board members. (See Martin’s memo after Minutes below). The slate of candidates (#2) need to be in Members’ hands by May 14. There is a conflict about how the President is elected (#3). The bylaws state “by the Board” in one place and “by the membership” in another.

NB: For the Members to vote on any proposal or officer election at the Retreat, information **must go to members 30 days before the vote date, which is May 14.** This includes:

1. The current bylaws for context of any changes.
2. The election slate of candidates.
3. Correcting the bylaws to indicate the President is elected by the other Board members rather than by the membership. (The Board recommends the President be elected by the Board.)
4. The proposal for Revised Categories of Membership. (Under III above)
5. Other items of information needed

MARILYN AND GEORGE will serve as a nominating committee

PEGGY, MARILYN, GEORGE will help with bylaws send it out early May.

IX. Adjournment – (Jay/Peggy)

Respectfully submitted,
Gale Francione,
Secretary, ACLS

Next Meeting
Tuesday May 13
1:30 pm PST 2:30 pm MST
3:30 pm CST 4:30 pm EST

