

ACLS Board Meeting Minutes

January 14, 2025

Present: George Hoelzeman, Martin DeSapio, Gale Francione, Peggy Parker, Jay Carpenter, Sarah Hempel Irani, Marilyn Morgan

Absent: Scott Parsons

I. Approval of Minutes

GALE will post to the website.

II. Committee Reports

A. Treasurer – Martin

1. The Board approved the November and December 2024 Treasurer's Reports (Peggy/Jay).

2. After much discussion, the ACLS Draft Budget was also approved (Gale/Peggy).

3. New Treasurer. No progress on a new treasurer. Two recommendations were made: 1) invite people to be on a finance committee, and after a few months of being in the role, a treasurer from the committee may emerge; and

2) Follow-up any written invitations with phone calls.

4. A new proposal was made for Board consideration. All memberships would expire December 31st of each year.

Membership dues are due January 1st, with a 30-day grace period to February 1st. After February 1st, a late fee of (\$25 ?) would be added. Prorate existing membership dues for 2026 based on when members paid in 2025. Prorate new member dues based on when they join or give new members the balance of 2025 at no cost. The current rolling system of membership does not allow ACLS to budget effectively.

TABLED until next month.

B. Membership – Jay

1. Letter to Members – Jay and Peggy worked on a letter to members to encouraging recruitment of new ACLS members and requesting volunteers to serve on proposed committees. Discussion determined it would be emailed out before the next Board Meeting. The letter would give members a one-two week deadline to reply.

GEORGE AND PEGGY will modify the letter and prepare it for distribution to the Board.

GALE will send the contact list of members to each Board member so they can send the letter as a personalized email.

2. Revised Membership Categories

The Board looked over the proposed categories. The approval of any changes will need a membership vote, according to the bylaws. It was determined that everyone should be sent a letter (at the time of renewal), clarifying their category.

JAY, PEGGY AND GEORGE will make modifications and send it to the Board for review, perhaps via ZOOM. **DEADLINE:** Week of January 20

C. Webinar

Marilyn reports that Paul is working on the Showcases and will be sending out information soon.

III. Other Business

A. Bylaws – The Board needs to be clear on what needs modification. Peggy volunteered to chair the Governance Committee. Any changes must be voted on by the membership. They need to receive notice 30 days in advance. NOTE: The Annual Meeting is usually at our retreat, June 12-15. Thirty days is May 12.

B. SWLC Exhibit

Sarah is sending exhibit materials directly to Victoria, TX. George will be driving down and will oversee both his space and the ACLS space. Sarah suggested the purchase of an “exhibit kit” for future conferences.

GALE will resend the request for SWLC materials.

C. Retreat

Gale and Peggy have been working with American University to finalize both the schedule and the menu. We will use the on-site meal service (The Terrace) for breakfasts and use campus catering for Friday dinner and socials.

GALE will send a detailed retreat schedule, etc. to Board for review and comments.

D. Newsletter

Shelley and George have worked up an easily remembered schedule which George can post in an email with explanations of the rationale. The next Newsletter will come out in March.

GEORGE will send Newsletter info to the Board.

E. Mentoring Program

GEORGE will send the Board some updates on matters related to our mentoring program.

F. Valparaiso Conference

Titled “Rites of Passage: Engaging Occasional Practitioners in a Secular Age” is sponsored by the Institute of Liturgical Studies. The conference is April 28-30. Both Sarah and Gale expressed interest in representing ACLS at the Conference

IV. Adjournment

George/Sarah moved to adjourn.

Respectfully submitted,
Gale Francione

Secretary

Next Meeting
Tuesday, February 11
1:30 pm PST
2:30 pm MST
3:30 pm CST
4:30 pm EST