

ACLS Board Meeting Minutes

December 2, 2024

Present: George Hoelzeman, Martin DeSapio, Gale Francione, Peggy Parker, Jay Carpenter, Marilyn Morgan, Sarah Hempel Irani

Absent: Scott Parsons

I. Approval of Minutes

Minutes were approved (Jay/Peggy).

GALE will post to the website.

II Treasurer's Report for November

Martin was not able to create the November report.

MARTIN will forward it to the Board within the next week.

For the January meeting, **MARTIN** will prepare the December report, a Year-End report, and a preliminary 2025 budget.

Martin needs to know how much the Board wants to budget for the retreat.

GALE/PEGGY will give Martin a number before the end of December.

III. Membership

Jay reported the results of his discussion with the Communications Committee regarding re-naming the ACLS Membership categories. After further discussion with the Board, the categories would be:

Liturgical Consultant – remains the same.

Architects, Artisans and Creators instead of "Allied."

Business Affiliates instead of "Affiliates."

Apprentices (working towards full professionalism, with no portfolio needed), including Students, Mentees, Assistants, Interns, etc. instead of "Associates."

Associated Non-profits as a new category with mutual website listings rather than a portfolio.

Emeritus members would remain the same.

Before this is goes into effect, it needs to be consistent with the By-Laws.

PEGGY AND JAY will look at the by-laws.

JAY will create the text for each of these categories for review by the Board.

[ed. Note: From last month's discussion, what about "Supporters of the liturgical arts" or "Friends of ACLS" for individuals who support the work (clergy, pastoral ministers, educators, etc.) but do not do it themselves?

Peggy drafted a letter to be sent to members to nominate an individual for membership. (They can receive a free annual membership if the referral joins.)

Peggy drafted a second letter to all members requesting that every member sign up for a committee.

PEGGY will edit both letters and prepare them for approval by the Board in January.

GALE will look for the list of who we sent letters for the annual meeting.

IV. Communication – no report

V. Webinar – no report

VI. Retreat – Gale reported that much of the organization and costs have been taken care of. A contract and deposit will be coming soon from American University. The Board will need significant time to discuss some of the details before it can be sent to members. Items include the cost per person, amount to be budgeted, designing the process for debriefing the museum trips, etc.

VII. South West Liturgical Conference – George reported that weekly meetings are planned until the event. The website for exhibitors is not yet up. A booth will cost \$200, with more information coming. Peggy has a booth that can be used for ACLS at SWLC. Sarah has ACLS materials to fill the booth. They will work out the details of getting the items to Victoria, TX.

VIII. Next Meeting - Tuesday January 14

1:30 pm PST 2:30 pm MST 3:30 pm CST 4:30 pm EST

Respectfully submitted,

Gale Francione, Secretary, ACLS