

ACLS Board Minutes

October 8, 2024

Officers: George Hoelzman (President), Gale Francione (Secretary)
Martin DeSapio (Acting Treasurer),
Board Members: Peggy Parker, Jay Carpenter, Sarah Hempel Irani,
Absent: Marilyn Morgan, Scott Parsons

I. Minutes Approval

Approved (Peggy/Jay)

GALE will post to the website.

II. Treasurer's Report

Approved (Jay/Peggy)

Martin reported that ACLS has renewed two CDs for \$10K and \$4K. They mature Sept. 16, 2025. The interest from the two CDs (\$337.12 and \$134.82) was put into the checking account.

No updates for a new Treasurer.

III. ACLS Membership Meeting - Oct 28, 2024

Pam Hartiman sent out the original notice to members. There should be two more reminder mailings. The Board will include other details in these reminders (agenda, possible proposals to vote on, incentive to attend the meeting, etc.)

A recommendation was made to invite members to join a committee to divide up the tasks. Members will feel more engagement, more investment, and more members will assist the work of ACLS. Each report will reflect that need. With approximately 43 active members, each Board member will contact 9 members to encourage members to attend.

PEGGY will write a sample note to **JAY**, who will edit, and send the letter to board members and assign each board member 9 members to contact with the letter.

EACH BOARD MEMBER will email a note to 9 members encouraging them to attend.

GALE will create a meeting packet (officers, agenda, budget, proposals to vote on) to be sent to each member with the final reminder, or one week before the meeting (October 21)

For the agenda:

- Each item should have a time limit.
- Powerpoint presentations/photographs are welcome.
- The agenda can be on a shared screen.
- The proposals need to be named, and a method of voting needs to be developed (via ZOOM)

NB: Individual Board Members need to determine what the committees are to do. My words below are just suggestions. GF

POSSIBLE AGENDA FOR MEMBERSHIP MEETING

I. Introductions - President

II. Reports - President

A. President's Report - George

Proposal of a Governance Committee to assess the Bylaws, Constitution, Policies and Procedures, Archives

B. Treasurer's Report - Martin

Proposal - A Budget Committee to assist developing the budget.

C. Membership Report - Jay

Proposal - A Membership Committee to assist with recruiting and retaining members.

Proposal - Streamline the various Membership Levels

Proposal - Student members free

Proposal - To increase membership - extra year free membership if a member brings in one more member.

D. Communications Report - Sarah

Proposal - A Communications Committee to assist with Newsletter, Website, emails to members.

III. ACLS Activities - President

- A. Webinars - Marilyn
- B. Retreat - Gale
- C. Southwest Liturgical Conference - Ken
- IV. Discussion and Voting on the Proposals - President

Next ACLS Meeting

NEW TIME!

Friday, November 8

4pm Eastern time

3pm Central time

2pm Mountain time

1pm Pacific time

Respectfully submitted,
Gale Francione