



ACLS BOARD Minutes

9 January 2024

3:30pm CST

In attendance: Officers: George Hoelzeman, Martin DeSapio, Gale Francione
Board Members: Peggy Adams Parker, Scott Parsons,
Sarah Hempel Imani, Jay Carpenter
Liaisons: Marilyn Morgan, William Brocius

1. Approval of December, 2023 Minutes

Approved as sent out to the members (Jay/Peggy)

GALE will post to the website.

2. Approval of Treasurer Report

Approved as sent out (Peggy/George)

After extensive discussion of the 2024 Budget, it was approved (Peggy/Jay)

3. Committee Reports

- A. Webinar (Marilyn). Cindy and Bob Kessler, having just retired, will do the next webinar on their work. Shelley will list the upcoming webinars in the next newsletter.
- B. Membership (Jay). Membership renewals continue. The survey results from the membership will be published in the next newsletter.
- C. Website (Will). [William, can you please adjust the following if I have any of it wrong??? GF]
 - i. Status update – The website no longer shares a server, which should increase its speed.
 - ii. Other updates:
 - a. Will wants to use the “Smooosh” function to turn jpegs into web files, which are more condensed, saving space on the site.

b. The Board set as a priority making the home page the first page people find when searching for us.

Is this an easy fix and can it be corrected before SWLC?

c. Also, the home page articles “flash” as the slide show changes. Can this issue also be solved before SWLC?

WILL has several other tasks he we ask Cliff about when they meet next week. He will keep the Board posted on Cliff’s progress.

A question was raised about the policy on updating articles on the website. There is no set timeline now. Knowing the need to focus on all communications (web, newsletter, print materials, social media, etc.), **GEORGE** will set up a meeting to add more people for these tasks.

4. Newsletter (George) - Will has everything for the newsletter except for Ken’s article (check with Shelley). And the graphics for the survey results. The newsletter will be coming out...
5. SWLC - **GEORGE** will coordinate a schedule for staffing the ACLS booth with members at the conference. The SWLC participant bags will have an information postcard from ACLS and a list of the Art/Architecture track presenters. Other members received a notice and can send SWLC other materials to the conference for the bags. **WILL** will send the .pdf to **GEORGE** who will print and ship them to SWLC – by the 19th of January.
6. Valparaiso (Gale) – Sarah and Carol are confirmed at the Valparaiso Conference. After SWLC, George may ship the materials he has left over and the banner to Jim Wetzstein at Valparaiso.
7. Amending By-laws – The Board had much discussion about conducting a business meeting to amend the by-laws, the process we need to use, and what other items we may need to address (Other amendments? Elections? Budget report?). The membership needs thirty days’ notice to hold a business meeting. **GALE** will propose a timeline for the business meeting to present at the next Board Meeting.
8. New Business – At a future meeting, we need a subcommittee to update the FDLC’s manual “Selecting a Liturgical Design Consultant.”

9. Adjournment/Next Meeting – (Jay/George) moved to adjourn.



Next meeting
February 13, 2024
(Fat Tuesday)
4:30 EST 3:30 CST 1:30 PST

Respectfully submitted,
Gale Francione
Secretary