

# ACLS BOARD MEETING 11 July 2023 – 4:30 EDT Minutes

#### (NB: Our June meeting was cancelled due to a death in a board member's family)

Present:Officers:George Hoelzeman (President)<br/>Martin de Sapio (Treasurer) Gale Francione (Secretary)Members:Peggy Parker, Jay Hall Carpenter, Scott Parsons,<br/>LiaisonsLiaisonsWill Brocious<br/>Absent: Sarah Hempel Irani, Marilyn Morgan

### I. APPROVE MAY MINUTES

After further discussion, the Board determined it does not have the authority to simply "defer the elections" for Scott Parsons and Gale Francione. The Board will conduct a vote of the membership as soon as possible, with the announcement of any new Board members at the August Retreat.

**GALE** will post the May minutes to the website, and the July minutes will act as a correction of the May minutes.

# 2. ELECTIONS

WILL will check to see if "Survey Monkey" can set up the election.GEORGE will send a letter to members with the nominees and the election process. The results will be announced at the Retreat.

# 3. TREASURER'S REPORT

Martin's report was accepted as submitted. He is confident there are resources for the Board President to attend and for the expenses predicted for the retreat.

# 4. STANDING COMMITTEE REPORTS:

- MEMBERSHIP REPORT Jay reports no new members at this time. Those who no longer are doing work will be removed from the membership list. At a future meeting the Board will discuss policy and procedures for "emeritus" members of ACLS.
- WEBINAR COMMITTEE REPORT No report given.
- COMMUNICATIONS COMMITTEE REPORT William and Martin will resolve and pay a bill from "Go Daddy" account.

### 5. RETREAT

There are 16 -people, including the speaker, for the retreat. The Board spent considerable time working out the many details of the event, including:

<u>Transportation</u> – George & Gale will arrive the day before, rent a car, and shuttle participants from Woodburn to the Abbey on Thursday and Sunday. Also, a car onsite makes it easier to get hospitality items ourselves. They will stay Sunday evening to wrap everything up, then drive to the airport on Monday.

<u>Master of Ceremonies</u> – George will introduce the sessions, the speaker, and run the membership meeting.

Membership Meeting (Including a Zoom link).

George and Gale will put together the agenda. Each committee chair will submit a short report and/or appear to deliver the report (Jay, Martin, Will, Marilyn)

<u>Panel Discussion</u> – Peggy and George volunteered. George offered to contact Ken and Carol also. Peggy would defer to Ken and/or Carol and would be available as a backup.

Challenging projects. Gale will contact the participants to see who would like to take part, and we would allot time based on how many sign up.

<u>Prayer</u> – George will open with simple prayer, will contact Gilbert about the possibility of Eucharist on Saturday evening.

<u>Materials</u> – Gale will provide nametags, any printed materials needed, etc.

#### 6. Adjournment

Jay/George seconded to adjourn.

Respectfully submitted, Gale Francione



NEXT MEETING TUESDAY 8 AUGUST 2023 4:30 EDT 3:30 CDT 2:30 MDT 1:30 PDT