



ACLS BOARD MEETING  
March 21, 2022 – 3:00 PM ET

AGENDA

PRESENT:

Officers

Jim Hundt (president), Martin de Sapio (treasurer)  
Gale Francione (secretary)

Board Members

Jay Carpenter, Gianfranco Tassara,

Committee Liaisons

Marilyn Morgan (Webinar Committee)

Will Brocious (Communications Committee)

ABSENT:

Johan Van Parys, Margaret (Peggy) Adams Parker

1. APPROVE MINUTES FROM LAST MEETING– Jim

Corrected minutes were unanimously approved by the Board.

**GALE** will post to the website.

2. STANDING COMMITTEE REPORTS:

a. TREASURER'S REPORT – Martin DeSapio

1. Financial Reports were explained by Martin. No corrections or questions.

b. MEMBERSHIP REPORT – Jay Hall Carpenter

1. Applicant: Allison Evonne Streett – approved as Allied Member (Jay/Gianfranco)
2. Currently lapsed members:
  - David Gardiner (3/9/22) – **JAY** will contact
  - Evan Wilson (2/17/22) – **JAY** will contact
  - Deanne Lenehan (2/16/22) – **GALE** will contact
  - Dale Molnar (1/1/22) – **JIM** will contact
  - Marty Marklin (1/1/22) – **JAY** will contact Marty (or Christine)
  - Greg Davis (1/1/22) – Gale contacted

3. Task checklist update – Jay is working on this
4. Dashboard training – **JAY** will contact Jim to set up a time to get trained on the dashboard.
5. Renewal messages updated – Jim made some changes for existing members to clarify the process.

c. WEBINAR COMMITTEE REPORT – Marilyn Morgan

Marilyn reports that two webinars are already scheduled for 2023. Work continues on the Showcase, which will include young people, adults and public memorials. A very eclectic mix.

Date: June 13 @ 8:00 pm EST.

Paul continues to post webinars to the website.

d. NOMINATIONS COMMITTEE REPORT – Marilyn Morgan

When Marilyn gets the complete membership list, she will begin contacting people.

**MARILYN** will recruit at least three candidates for a two-year term. They will be asked to provide information (bio, etc.) to the Board. The Board will approve the slate at the April Board meeting.

After the Board approves the slate, the nominees will be sent to the membership by late April for members to ask questions. The election should take place no later than May 24. Old and new members will attend the June Board meeting and the new Board will take over in July.

The Board members to be replaced in the election are Gianfranco and Jim. Johan is resigning in June, and the Board will appoint someone to complete his term.

e. COMMUNICATIONS COMMITTEE REPORT – Will Brocius

Will shared his mock-ups of a potential new ACLS website.

The Board agreed that Will has done a great job on the mock-ups.

They shared some suggestions and questions:

- Preference for multiples images on the home page
- Art images on text pages
- Include in the member directory the type of occupation (liturgical consultant, artist, architect) with a link to those directories.
- Q: Can one be a sponsor but not a member? Currently, no.
- Explore the option of renewal vs. new members.

The discussion regarding the website needs to be continued.

**WILL** will create a complete scope of work for Cliff before the next Board meeting.

3. OLD BUSINESS:

a. ACLS Retreat - Mount Angel Abbey, Oregon

1. Updates – Gale & Gianfranco

Those who responded said the August dates were preferable to the May dates.

**GIANFRANCO** will contact Mount Angel and Michael to see which dates in August (August 10-13, 17-20, 24-27) are preferred. [NB: Dates are slightly different than Gale stated at the meeting.]

b. Valparaiso 2022 ILS Conference has been coordinated with Paul & Greg

c. Tutorials (PDF) or live session [TABLED]

1. Uploading images to portfolio
2. Make changes to my directory page
3. How to make the dashboard disappear
4. Creating a post
5. How to login

4. NEW BUSINESS: None

Motion to adjourn (Gianfranco/Jay)

Next Meeting  
Wednesday, April 20  
3:00 pm EST

