



ACLS BOARD MEETING
Feb. 21, 2022 – 3:00 PM ET

MINUTES

PRESENT:

Officers

Jim Hundt (president), Martin de Sapio (treasurer),
Gale Francione (secretary)

Board Members

Jay Carpenter, Johan Van Parys, Gianfranco Tassara, Margaret
(Peggy) Adams Parker

Committee Liaisons

Marilyn Morgan (Webinar Committee) Will Brocius
(Communications Committee)

1. APPROVE MINUTES FROM LAST MEETING & DEC. MEETING – Jim Hundt
December Minutes approved unanimously.
January Minutes approved unanimously.

2. STANDING COMMITTEE REPORTS:

a. TREASURER’S REPORT – Martin De Sapio

1. Financial Reports – Martin reviewed the report. There were no questions; the Board approved.

b. MEMBERSHIP REPORT – Jay Hall Carpenter

1. Joseph Paul Wittman – approved as Liturgical Consultant member.
2. Lisa Bierer – approved as Allied member.
3. Task Checklist for the Registration Process – Jay shared with the Board.

JAY will also compose sample emails for each step of the process.

4. Renewals

Jim will verify those who haven’t renewed after their expiration date, and consult with the Jay whether or not they should be visibly removed from the website. We will first contact those “delinquent” members by telephone or email.

JIM, GIANFRANCO, GALE and JOHAN will contact current “delinquent” members.

JIM will add clarifying text in the renewal letter to assist members as they renew.

- c. **WEBINAR COMMITTEE REPORT** – Marilyn Morgan reported the committee is working on the Membership Showcase. Invited member of CIVA and the Mercy Creatives. Waiting for response. There are currently 5 individuals.

MARILYN will check with Mark Kerrins.

Artway.eu is an international venue to where more artists can be invited to apply. Will is interested in writing a lead article for the Newsletter on the Showcase.

JOHAN will offer some names to Marilyn. If anyone knows someone who would be interested in participating in the Showcase, contact Marilyn or Pam Hardimann.

The Committee is also beginning to work on Webinars for 2023.

- d. **COMMUNICATIONS COMMITTEE REPORT** – Will Brocius
 - 1. Will created and described to the Board a “redux” of the website. It included ideas such as consistency with our social media, updated design, navigation and speed of the website. He showed a sample of a “home page” with some of these principles as a sample that a website designer might create. He will continue to work with specific needs for the website. When we have a “package” to present, we can send it to Cliff.

WILL invited Jay to join the Communications Committee and Jay accepted.

3. OLD BUSINESS:

- a. **ACLS Retreat - Mount Angel Abbey, Oregon/Aug. 4-7, 2022**
 - 1. Updates – Gale & Gianfranco – after much conversation, based on the responses received from an email inquiry to members, it was concluded that we would see if it were possible to postpone the retreat till 2023.

GIANFRANCO will contact Michael Crosbie and Mt. Angel to find dates between May and August, 2023 they are NOT free for each of them. At the next Board meeting, we will make a decision for a new 2023 date for the ACLS retreat.

- b. **(TABLED)**Tutorials (PDF) or live session
 - 1. Uploading images to portfolio
 - 2. Make changes to my directory page
 - 3. How to make the dashboard disappear

4. Creating a post
 5. How to login
- c. Honorary Membership for FDLC – modify 2.3.5 of the Policies and Procedures – Exemptions. Question for discussion:
- Q.** What is the benefit of having FDLC as a member if it is just an honorary membership?
- A.** No specific benefit for ACLS.
- Q.** What is the benefit to have any specific person as an honorary member?
- A.** They may be interested in paying membership when the honorary membership expires.
- Q.** What about one-year honorary membership for speakers?
- A.** Some speakers may not specialize in what ACLS does.

ACLS already has a complimentary membership option available (the president and retired members do not pay dues). If someone has a recommendation for someone, they can ask the Board. ACLS currently does invite webinar speakers to be members.

4. NEW BUSINESS:

- a. 2022 Institute of Liturgical Studies conference (April 25-27 in Valparaiso – Paul Barribeau has exhibited for ACLS in the past and still has the banner. It might also be a good idea to figure out with the appropriate committee what else will be desired for display of ACLS if we are going to exhibit—or if someone else is desired also to exhibit for ACLS. What else to display? There are some flyers that Paul can use. Jim will ask Greg Lewis to send some of the printed materials to Paul and the rest of them to Will.

NOTE: (I missed who/how Paul will get these flyers. Can someone assist my memory? Ed.)

- b. Number of open board positions for June elections
 1. Jim Hundt – June 30
 2. Gianfranco Tassara – June 30
 3. Johan Van Parys – June 30

Marilyn is the chair of the Nomination Committee. The committee will seek five or six nominees. Voting in early June (before June board meeting), nominees to be approved by the board in April or May. The board needs nominees by April 1.

MISC. Jim will remove those who no longer need to be “Administrator” on the website and will add Jay.

Motion to adjourn. Martin/jay

Next meeting
Zoom Board Meeting
March 21
3:00 p.m. EST

