



**ASSOCIATION OF CONSULTANTS FOR LITURGICAL SPACES
MEETING MINUTES
JULY 19, 2018**

IN ATTENDANCE:

**ROBERT HABIGER, JAMES HECK, SHELLEY KOLMAN SMITH,
CAROL FRENNING, WILL BROCIOS**

Minutes - Approved May 17 minutes- Carol and 2nd -Robert
June 27, minutes - changes per Robert - Can to is appointed within the board -
approved by Jim and Carol

Treasurer - Robert - Balance at the end of June \$16,742.05 checks paid : \$2636.57 Income of \$1044.93 from dues and retreat payments. Last year we did a \$300 1/4 page ad, but it's not likely we'll do that again.

Membership - Robert - Paul May and Jeff Tortellini and David Gardner paid dues. This years revenue from memberships of \$7439.58. We had budgeted \$9000.

Will - nothing to report with Juanita

Carol asked the next meeting moved to Aug 23

Will - Is talking with Newberry regarding website and printing out things in pdf form mostly of the membership list. He will put together what he has so far and will talk to Jim, Paul about how new members could get interested in different areas and become involved. Carol - **Would everybody on the board write up something about their responsibilities on the board.** This is so new people will know whats going on and where they might fit in.

Webinar - Paul via Carol - no report

Newsletter - Shelley - Carol would like committee info posted in the newsletter. Shelley will start calling new members for info to include. Next newsletter goes out in Sept.

Communications - Jim - Brother is a CPA - said if we have a yearly income of over \$5000 we are required to submit a tax form yearly. The original filing for the tax number is from Minnesota, Robert will send this to Jim who's brother will help us out with advice. We are not set up as a corporation. Robert - similar to a fraternity set up. Without being a 501 c 3, we cannot take charity moneys for personal deductions. This needs to be revisited. Robert has 2014 to present records that he can access and will send to Jim for advice. Jim also asked for Minnesota requirements for reporting.

Retreat Recap - Carol - Paul - no survey yet. Any one have comments? - Robert - liked not having the retreat at a real retreat house. Although more expensive - Shelley - would like to be held at a little more central location - Greg Lewis would like to help and hold this at Mount Angel which is again remote. Portland OR is two hours away. Jim went to a retreat with ACLS in Raleigh North Carolina and the attendance was either the same or little less. It would help to be

at a location with shuttles to get people from the airport. Robert - would like to come up with ideas on how to organize the retreat. Shelley - would like everyone to come to the retreat prepared possibly read the same book - Will - perhaps present the outline ahead of time. Robert - liked the sharing of our work. Jim - perhaps a short article for all to read. Carol - will talk to Paul about getting a survey out.

Germany Trip - Will - hasn't gotten anything back in a month and is going to email the company

SWLC - Carol - A tour is being planned and possibly two, if we did one SWLC would help, but we have to pay for the bus. They have accepted the proposal for the sessions that Carol and Ken made. They really want to do the mentor idea. Whole building committees are attending the conference. 6 building committees are signed up to be there. The tour is planned for Wednesday which is the same time people are setting up booths. There will be a room for ACLS to hold the bi annual meeting. Not just churches to tour, but also artist's studios. Carol will start an email chain to get this set up.

Cathedral Ministries - Carol - we only have two sessions set up currently. It's in Seattle also in January, 2019.

Val Praiso - in April - they will contact us in August

RE Congress - has not responded

UDMC - Carol talked to Oscar- doing something different this year with the new bishop who wants to do things to bring people together. This does not include artists or architects, any art and environment talks would need to be in Spanish. Members who could do this are possibly Alberto or Claire Wing - Gianfranco or maybe Ken if he's fluent.

FDLC - Carol - Baltimore in October - no speaking but possible booth space. Carol will talk to Rita about this.

New Business - Will - Insights - sent out to the board - check the email

Next meeting Aug 23 2pm.