



**ASSOCIATION OF CONSULTANTS FOR LITURGICAL SPACES
MEETING MINUTES
MARCH 22, 2018**

IN ATTENDANCE:

SHELLEY KOLMAN SMITH, CAROL FRENNING, PAUL BARRIBEAU, WILL BROCIOS, ROBERT HABIGER, JUANITA YODER, JIM HECK

Minutes approved: Robert approved all in favor

Cathedral Ministries Conference, people are willing to attend without the stipend.

Treasurers report - Robert - ending balance \$15,898.02, deposits of \$2924 of member dues, No summer retreat deposits made yet. \$1513,34 in checks paid for advertising. Robert still has the recordings from SWLC and will be sending those to Carol. Permission will be needed to post these recordings on the website. Deposits were made to the retreat location in Lake Geneva.

Membership - Juanita - emailed to the people who have not renewed. The welcome letter we send out now is getting to new members quickly. The board will divide the list of people to contact and encourage. Juanita is working on potential members.

Carol - student membership category - a proposal needs to be made and presented at a board annual meeting. Possibly a category who would be interested in Liturgical work. Shelley will work on a proposal that will need to be voted on and the constitution changed. This will be run by Will for comments

Webinar - Paul - 2018-2019 schedule is going well, however a fill-in may be needed for BJ's webinar in May. Dan White may be a good option. Juanita suggested a webinar that would address artists and architects and their role with an LDC. The talk at Santa Fe was so good, it should be repeated for all the members to hear. Paul asked if Robert and Carol would be willing to do this. They agreed and Ken will be asked to be a part of this. There are many members who could be presenters regarding the role of Liturgical Design Consultants. Will suggested we work on this topic at the retreat. Paul will plan a time for this in the retreat schedule.

Newsletter Report - Shelley - Paul will do an article for the newsletter on the church recently completed in Lorraine. He also just won an award. Robert worked on the same project and will write something too. Carol will write a presidents letter and include info about the retreat.

Communications - Jim - AIA \$899 annual fee for non profits to present themselves a a presenter. AIA will give mailing addresses, but not email, at this time, this does not sound like a good fit for ACLS to consider. Carol will check with Fr. Burkart to see if SWLC has this membership and possibly we link in with them. Paul will talk to the webinar committee about self reporting and accreditation.

Use of the ACLS suffix - Jim checked with the AIA policy feels we should be able to put "ALLIED MEMBER OF ACLS" on our signature blocks. The policies and procedures would need to be changed. Jim will create a proposal for this.

Retreat report - Jim - are we individually making our room reservations? Paul - still needs to sign the contract, but will send out info to members regarding how to make the reservations. There is still time to add more people. Robert will send out another email on Monday to update members. He will also do a post.

Conferences - Carol - has had conversations about ValParaiso and will fill Paul in later. Juanita is working on Catholic Universities Conference. RE congress will be checked into, however, it may not be geared toward our topics. Will suggested we send out info about our annual meeting at SWLC. Carol will talk to Fr. Burkart about setting aside time. If we do church tour, we need someone in Houston to facilitate this, then we could meet on that day. Carol will talk to Chad about this.

Old Business - Will - Oberammagau - the exchange rate will affect the cost of the trip. Will will get in contact after Easter about Passion Play ticket reservations. The earliest we could make reservations for this is early 2019. Johannes ALBL may be at SWLC - Will will find out.

Will asked about the cost of the IFFRA mailing list? Robert will ask his contacts about this.

Next meeting - April 26, Robert will send out a notice that the date is changed.