



**ASSOCIATION OF CONSULTANTS FOR LITURGICAL SPACES  
MEETING MINUTES  
JUNE 20, 2019**

**IN ATTENDANCE:**

**JAMES HECK, WILL BROCIOSUS, JAMES HUNDT, CAROL  
FRENNING, KAREN SCHMIDT, GREG LEWIS, PAUL BARRIBEAU,  
SHELLEY KOLMAN SMITH, ROBERT HABIGER**

Minutes Approved: Carol Moved - All in favor

Treasurers report - balance at end of May \$10,778.67 - Carol - negative operating fund due to Oberammergau but will be put back in. Robert has agreed to continue serving as Treasurer but will not be on the board.

Membership - we need Juanita back temporarily to report on new people. Will - two people have applied - per Juanita - The person from Arlington diocese needs to complete the application, the woman from Danbury CT who does mosaics needs to be contacted. Carol- the membership person checks references, forwards to the board and check which level they have applied for. To be officially admitted the board votes and then Will activates them on the website.

Juanita - new applicants - Kathleen has applied, references contacted,  
Michelle Van Den Hueval - will renew after family problems, her membership is extended through July

Andrew - has applied, but Juanita will leave that to the new membership person.

All new user applications come to Juanita and that needs to be changed to the new membership person. She will be happy to meet with new person to talk them through this process. Karen asked how much time this takes, Juanita says it varies. Karen volunteered to take over as membership person.!!! Jim Hundt will make sure the membership emails will be transferred over to Karen. Heck - Schulman's application is incomplete, Karen needs to contact him.

Webinar report - Paul - fall is all set, they are working on 2020. Paul forwarded LTP ( a collaboration with ACLS and LTP for virtual workshops) LTP is much more structured than our webinars. There was talk about to do a test run of three webinars with us, a committee is formed to head this up - Marilyn, Gilbert and Paul are on this committee. The board has approved support for this, now they just need to create. Compensation is being looked at for the speakers. Timing on this is still undecided. The fall could be too soon. We would have more time to publicize if we had it in the winter or spring. The goal of this set of webinars is to bring ACLS to a wider audience. These workshops could be open for anyone who pays the fee to watch. They would be presented live, The question is - could we post this on our website? Also, who has control over the intellectual property? The cost to view this workshop would be about \$10-15. The topics have been determined but aren't set in stone yet. The main theme is "built of living stones" but this could change. Greg suggested - perhaps the letter from JP 11 like they the Benedictine Abbey did 5 years ago.?

Hundt - people are asking why our webinars are for members only - Paul - there is a difference from when things are internal vs external - less concern is someone goes Rogue in the middle of a webinar. If they are live and representing ASCL, how do we keep control and protect the organization? Carol - different theological approaches can vary and would need to be carefully

vetted before it goes public. Shelley - could a webinar be recorded and then the decision made whether to take it public. ? There would need to be an editorial process? can the presenters use this on their own website? Paul has used the link to send to clients, Hundt, is this a topic of interest to be pursued? Greg - yes , we need to revisit this topic. Hundt - webinar committee should paul - LTP will be a good test, after that we can make decisions/

Newsletter - Shelley - Two articles coming and Hundt will write a president's letter.

Any treasurer questions need to be asked to Robert before meeting - he will keep membership list too and the trip deposits. Hundt - how are trip reports going in? Marklin will be sending deposits, he just renewed. Karen will be sending in a deposit, so will Hundt.

Heck - no reports except the incorporation and has a conference call next week regarding this and will have a report at the next meeting. Our educational seminars could actually help us , we will need to address our dues structure, they are interpreted as advertising income. As an organization we do not have non profit status.

Retreat - nothing new - Jim Heck and Greg Davis are working on a retreat that would occur in San Antonio in sept 2020. They are working on presenter, have a place already \$180 for housing. Shuttles, etc will be decided soon.

Will - Oberammergau - It's over half full for attendance - 7 people are signed up, with more en route. He will send out a notice to membership in a few days announcing the availability. Will is going to send pics for the newsletter

Conferences - Hundt and Carol - because of Carol's contacts, she will continue helping make arrangements. Carol - SWLC - is the biggest conference we've helped with, this year is a small venue with no building going on. In Tucson this will be smaller, but will leave opportunity for education and exposure. The focus will be on artists and renovations.

Cathedral ministries conf. is biennial, there is only one speaking slot and speaker has to pay their own way. Johan is on the board and asked Carol to present in the past, but all other sessions are given by members. Cathedral ministries organization. Greg asked if he could be involved in education in some way with ACLS.

Val Paraiso - Paul and Carol presented and were well received. Its a Lutheran conference. Greg would be a good fit for creating a booth for ACLS, our brochures also need to be ordered. Hundt - Greg will you be in charge of the booth? yes. also Greg volunteered to join the committee for the non profit status. Hundt will contact Robert re reprinting the brochure.

LA Congress - Karen is involved there. 40,000 people attend. She will call the diocese office and talk to the program coordinator to see about getting us in there. She suggested that we reach out to seminaries to talk. Greg suggested US catholic bishops conference, and will chat with Carol to talk this.

Hundt asked that we gather info about other conferences and send to the board

Website - Hundt - we need a technical person to who can maintain the website for us. the tech will make a video and walk people through the use of the site. Most members ask for more traffic on the site to bring them business. Goat cloud costs - \$4082 and is one and done so is hosting and continual, This includes a new homepage template, a page template and a blog post template. Once the board approved, the website will be refreshed. We need to tell the tech guy about who e are trying to reach and what kind of services. ? Members need to get

contacted via the website . Greg motioned to accept with the change, Will 2nd. We need to clarify the fee structure. All approved.

Archive - Carol - what to do with old materials - she will contact an archivist and what we need to do with this stuff and where to put it? Members would then know where to send their stuff. An archivist suggested doing a webinar on what we as artists, consultants and architects need to archive. She will do more research on this. Greg will help Carol with this.

Greg asked if we could link the ACLS website on our own websites, Hundt said yes.

No new business - Greg would like a 5 year plan to have ACLS build it's own chapel.

Next meeting - July 18 3pm EDT.