



**ASSOCIATION OF CONSULTANTS FOR LITURGICAL SPACES
MEETING MINUTES
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IN ATTENDANCE:

**CAROL FRENNING, ROBERT HABIGER, SHELLEY KOLMAN SMITH,
PAUL BARRIBEAU, WILL BROCIOSUS, JUANITA YODER, JAMES
HECK**

OCT. 26, 2017

Minutes approved: motion - Robert, James 2nd - Unanimous

Treasurers report- Robert - 13,217.92 current balance at the end of Sept., checks written to UDMC and GTM.

Membership Report - Juanita sent the membership chair policy and procedures, Robert showed Mark Baczek's email of acceptance and it's decided that this email needs to be amended to show how to pay dues, and to indicate which category they belong in. Carol suggested a record of the emails sent to new members be kept. Jim would like to help with the membership packets, He asked if new people need to be recommended by a member? How are people rejected? Members must have a certain amount of experience in the Liturgical field in order to apply to ACLS. We need to continue this conversation about how to handle new members Michelle Vander Heuval and Scott Patterson are now paid members. We are now up to 63 members.

Webinar report - No update, still working on filling in next year's slots. Carol's presentation was well received.

Newsletter - no new news - Shelley will send it out in early December

Communications report - Jim - sent us a Marketing Recommendations report from a friend in an advertising field. He also spoke with Chad Abel, who is willing to be involved in this committee as well as Will. Increasing awareness is a priority, social media needs to launch a 'like' campaign. We need encourage members to tag an ACLS membership page when there are events. Members could add a tag line on their email signature to have people ask about us. Shelley suggested that perhaps a Junior category could be added to ACLS to bring in members who have no experience in Liturgical fields. This would give us people we could mentor. This report is a guide to move forward - Robert moved to accept report - unanimous.

Retreat - Paul - just got two proposals from Lake Geneva in Wisconsin - \$139 a night at the ABBEY, \$129 for another resort. This is figured for 20 rooms, for 4 nights. The cost might decrease if we need more rooms. There is a ballroom available for \$100 a day. Food would be on our own. He'll ask about bringing in our own food. Paul will follow up to see what's included. A save the date needs to go out soon. John Buscemi is interested in helping plan this, a small stipend and his room should be paid for by ACLS. Paul would like to send out a survey asking if dates, times and costs are good with people. This needs to go out by early November then rooms can be booked. One question should be "week or weekend", for liturgists to attend. Ridge is more like a hotel with connections to the resort. Carol suggested that the past retreats were so intense, spouse's may not enjoy. Paul - People may share a room to cut costs, but the Abbey will charge more to do that. He will ask about continental breakfast and banquet costs

too. Three nights and two full days will be inquired about. Transportation - the Ridge has an arrangement with a local travel service - perhaps a rented van to take 10-15 people. Flying into Chicago, Madison or Milwaukee, Paul could bring people from Milwaukee. 90 min. from Chicago, 45 from Madison and Milwaukee. Most likely this would be mid to end of June. Carol, Paul and John will work on content to plan the event.

Travel - Will - not present on the meeting at this time.

Conferences - Carol - made a complaint to UD re advertising and promoting us. She will follow up with this. Carol talked with Claire Wing who is willing to take responsibility for our booth next year. She'll have a banner made that can stay in Dallas and is also willing to bring her own tv to show member images. She suggested to UD to exhibit artists and architects works to bring them in.

Juanita will be at Religious Ed congress in LA and would like to bring brochures to promote us. Robert may need to order more. ACCU in Washington DC in Feb., LA congress is March 16-18. Carol will call them re developing a track there.

Will asked if Paul will be at the Valparaiso. SWLC - Will suggested we have a give away poster for people to take back to their offices. Will is going to make up a proposed poster to show us at the next meeting.

New Business - none -

Next Board Call - will be Nov. 16, 2017