



**ASSOCIATION OF CONSULTANTS FOR LITURGICAL SPACES
MEETING MINUTES
MARCH 16, 2017**

**IN ATTENDANCE: CAROL FRENNING, WILL BROCIOS, ROBERT HABIGER,
JUANITA YODER, SHELLEY KOLMAN SMITH**

1. Minutes Approved: Unanimous

2. Treasurer's Report - Ending balance of \$11265.79, bills paid to Go to Meeting, \$80 to ship banner to Paul - Paypal transferred

3. Membership Report - 48 members currently, Martin de Sapio has paid twice, Robert will talk to him and refund if need be. Any unpaid members will be removed from the website on May 1st. We have 12 un-renewed members, Carol would like them to be called directly. Carol would like us to reach out to other venues for members. Will would like someone to contact David Gardner, Juanita should do this. (Professional organization education and support each other Linda's group...) Will suggested a mailing list that goes beyond our members. i.e. Linda's, CODA, they have a liturgical category. maybe we could co-sponsor that? Carol - Rita Thiron could she be an honorary member so that she could forward our info to other diocese. The newsletter could go out to this extended mailing list.

4. Webinar Report - Paul distributed the committee minutes to the board for review - Carol is talking to FDLC about including us in their webinars. Any extra responsibilities should be additional sub-committees. We should write a position paper about a statement regarding what we want to do and what we need to do - from showcasing members, to advertising ourselves. etc. Will suggests we have a separate meeting to discuss the direction of the webinars. Carol would like this in May.

5. Newsletter Report - Shelley - Carol needs to send her President's letter to be included, and Robert's Faith and Form award.

6. Report on ACLS Elections - Robert - had GTM for the election committee and they will be contacting 9 members to ask if they are interested. Bio's will be asked for, as well as a statement of why they would like to be on the board. There are two positions currently open, President and at large board members. The process will begin after Easter. April 18 the bios' need to be posted, Will is going to put the schedule of events on the website. Robert will inform Will about who Marilyn says is interested.

The board has made the decision that new board members terms will start June 1. Will would like this to be in our constitution. or easier to change the policies and procedures. We will vote on a more formal proposal next meeting.

7. Report on ACLS Sponsored Travel - Will is going to draw up something before the next meeting to send to Kirt to ask about logistics, his services, etc. What is our time frame? The board decided that about 30 people is our target number for the trip. Will is going to email him and copy Johannes about this.

New business - Robert asked about where to advertise us. Does Will have contacts for us to consider? We need an advertising and support committee to help with with marketing this. Robert will start a list and format for a manual to help.

8. Next Board call will be April 20, 2017