



**ASSOCIATION OF CONSULTANTS FOR LITURGICAL SPACES
MEETING MINUTES
FEBRUARY 16, 2017**

IN ATTENDANCE:

SHELLEY KOLMAN SMITH, CAROL FRENNING, ROBERT HABIGER, PAUL BARRIBEAU, JUANITA YODER, WILL BROCIOS

Will - Membership - Old members were reactivated, but aren't up on the website until they pay dues. Would Robert send him an email when he receives their check. Robert will send them reminders.

Juanita - Marklin paid late in 2016 - is he activated thru 2017? No. He'll need to renew. Robert - is John Mcdonnell the same as Robert McDonnell? Yes, the same person. Paypal names are sometimes not the same as our records. 17 old members have not renewed yet. May 1st is the day they get taken off the website, however it would be best if they renew asap.

Will - tour info - (is also working on website issues) - Survey results - was sent to 21 people who were the most active members for an idea of where interest lies. Two thirds responded and of those two thirds were interested. The lowest costs were favorable. Places visited was the most important to people. The costs seem to be between \$2500 and \$3000. Good work Will! Carol - We need to think about what to publicize to people. Hotels don't need to be selected yet, but a tour guide should be contacted.

Approve Minutes - Minutes need to be re emailed

Treasurer - Robert - Ending balance January \$9814.55 - Membership payments were deposited. Expenses were to Faith and Form, Linda McCray, Citrix and donations to the churches visited in El Paso, and SWLC Ads for conference. Robert is now separating in categories for members. If it's in Yellow, that means something has changed.

Membership - Juanita - Gulsrud mailed his check and is now a member. Carol - should we look at attendees for SWLC and Cathedral Conf for people who should be members? Board members should look and send these names to Juanita. Especially from El Paso.

Webinar report - Paul - Music feedback - positive, but needs adjusting. Discussed also was the webinar format, stipends are thought of for special events. Need policy to distinguish between paid and unpaid. There's a few gaps in the schedule, but they will be filled. Paul would like to do a promo video for marketing. We would need permission from the speakers to video tape them at an ACLS retreat. Carol - some of the keynote speakers may be willing to do something for us while at a conference. This should be professionally done especially if it's going out to diocesan leaders. We need to set money aside for this. Paul is doing a great job - thank you!

Newsletter - Shelley to go out in March, monthly email will go out soon. Robert will send something about their Faith and Form award. Carol will put a review of the conferences in the quarterly newsletter.

Elections - Robert and Carol - we have elections for three members - Pres, Pres at Large and one person is running for each slot, if you know of others, to nominate, let us know. The elections are supposed to be completed by June 1 when the term begins, so we need to send out in late May. A Survey Monkey may be the way to do the election? Robert will have the date set by next meeting.

Conference reviews - Carol - at SWLC the Art in the Church more than doubled attendance at our talks. Fr. Burkart needs to be thanked for his promotions. Cheyenne WY is next. Cathedral Ministries was well attended. Juanita liked the power packed info! Paul - should we send out another survey to ACLS if they are planning to attend Cheyenne? That information would enable us to tailor programming, and possibly convince someone to go. On the Survey, remarks should be allowed.

Biennial meeting - Robert would like a stand alone mic to run the next meeting online. The material presented was great! Do we want to do Phyllis' type presentation again? The member talks in an afternoon time slot worked well. Carol - should we send Phyllis an honorary membership for the year in appreciation? Yes - unanimous. This may be a good tradition to continue!

Valpraisio - Paul - Liturgical conference often surrounding music. This is in Valpraisio Indiana, Paul's firm is going to exhibit this year and can get an ALCS booth for \$50. It's too busy at the conference to talk to leadership, but could ask a way for us to Partner with them, and perhaps do a workshop or talk. The banner could be shipped to Paul. April 23-26, he'd like to do a powerpoint that could scroll through the images. Robert motioned to approve this booth - unanimously approved. Robert will fill out info for the booth. Paul will email Robert the info on this. Juanita - ACCU and NPM conferences and LA RE Conference are possibilities to also attend.

ACLS retreat - Robert - when should this be? The best attended ones were in June. We need a major speaker and they could even be connected via webinar. Carol - could this be a place for John Buschem? John spoke in the 90's and this would be community building. Paul will contact him to see about interest. To be continued next meeting....

Next board meeting - March 16, 2017