



ASSOCIATION OF CONSULTANTS FOR LITURGICAL SPACES
MEETING MINUTES
Nov. 17, 2016

In attendance:

Will Brocious, Robert Habiger, Carol Frenning, Paul Barribeau, Shelley Kolman Smith

Minutes approved as amended

Treasurer Report - Robert \$10,755.50 as of the end of Oct. Checks went out to Citrix for \$78. Recordings from UD conference were \$82. Will was asked to post these on the website. Robert needs to purchase new checks. Sept. ending balance was \$11,020.01 \$985.29 was paid to UD conference for flyer distribution and printing. New members - Kare and Hawley have paid their dues. Membership compared to last year - The allied category is up by 4 to 37, Liturgical Design Consultant Category is down from 24 to 20. In 2013 we only had 30-ish members. Juanita has helped bring up membership! Membership Total is 60.

Membership Report - Will - Robert will contact Mark Gulsrud to clarify that his dues will go toward next year. Robert & Will are talking to Newberry about password retrieval issues. Carol would like a review at the end of the year for the website. This could then be discussed in January at SWLC.

Webinar - Paul - Jim Hundt is hopeful to post the webinars to the website in a couple months. Paul is making progress on the intro, a musician is working on creating something for us. This will work with our timing on the video without needed to pay a royalty. Paul believes the cost will be minimal. Claire's webinar was quite professional and was a good approach for artists doing the webinar's. John Brochem(I need this name)? is slated for a webinar, as is Robert and Carol.

Newsletter - Shelley - we need to get a letter out by the first of December - Chris DiLoretto will do a letter for me, and Carol will send a Annual member meeting letter. A save the date needs to be listed for the Business Meeting in Santa Fe. Need photos from UD conference and need a write up about it. Maybe Juanita took pics. And maybe George. Also there needs to be a pic of the Liturgical Art Display.

Cathedral ministry conference - Johan is out of the country and he is our main contact. Edwin Rambusch will be talking about light and space. One of the Santaro's is also speaking. Carol will write a report for this. This needs to be posted on the website and email blast sent out. Robert stated that we have a constitution requirement for sending out info 30 days before a meeting. Carol, would like a Go To Meeting for those who cannot attend in person. Robert will ask his IT people for equipment for this. We would need WIFI -

SWLC - the architecture track hasn't been listed, Paul says that today things were added to the SWLC website whereas nothing has been listed before. On Friday - 3200 past participants will get emails, as well as posts on Facebook. We need to get stuff posted on our website since there will be links about this. Carol would like Will to resend a flyer to them in jpeg format. We

need to provide images for them to post on SWLC website. Regarding our Tour in El Paso - Robert needs to talk to Ken and if John Collier is going to be there, we would like him to talk about his work at Mother Cabrini. The Tour would be informal using personal cars, no formal lunch, etc. on Tuesday.

ACLS trip 2020- thanks to Will for compiling info about where we're going. Robert - See Will's list - If trip was timed right, we could also attend the Salzburg music festival. May might be better than June for the weather. Music is a must! Robert - we need a general number of travelers for 12 nights - which will cost about \$4000-5000 per person not including the flight. Carol is thinking we should limit it to about a one week trip with add ons at either end. Or add non traditional places to stay - like monasteries. Robert would like to propose 30 people for pricing ideas. There is no drop dead date right now, Carol would like to survey our members to see how many would be interested. Will would like the extra days to be on the back end. Carol says be sure to add a day on each end for travel. Paul - lets add the duration to the survey.

Annual meeting - Carol -Will be held at the Cathedral conference - we'll need a list of which reports we will need to have ready - i.e.. treasurers report, website report , a membership report, webinar report, these also need to be handouts that can sent out online for the GTM attendees... The date these need to be in is: the first week of January, right after New Year's. January , Tuesday the 10th is the night the meeting will be held. The tour idea has be tabled for now, due to weather issues, etc. We could do an informal tour on Monday morning, if that works out. Robert will talk to Mark Humenick about if he is available to talk about his Baptismal font. CMC also offers a tour and maybe that tour will be plenty.

Dec. 15 is next board meeting, unless it is decided we need it earlier.