



**ASSOCIATION OF CONSULTANTS FOR LITURGICAL SPACES  
MEETING MINUTES**

**MAY 19, 2016**

In attendance: Shelley Kolman Smith, Will Brocious, Robert Habiger, Carol Frenning, Juanita Yoder, Paul Barribeau

**Robert** approved the minutes

Treasurer Report - **Robert** - End of April \$10,093.49 with \$1000 added to it now. The only check paid was to Citrix \$104.07. The members who have been approved, that have not paid, owe about \$1900. They need to be activated by **Will** who will send them a password to make their payment. **Will** asked **Robert** to create a post to send out to membership or select members to send a message to those who may need info about how to do this.

Membership - **Juanita** - has sent messages to members who have applied but still need to send in fee. One application needs to be resent. Two members sent in Allied instead of Affiliate. Bob Newberry and **Will** are working on the website regarding company name or last name issues. We will be paying Newberry about \$600 for all this. The membership is at 53 currently, not including the new people.

Webinar - **Paul** - 3 people met to update the video, Linda McCray has dropped out of the group, Chad is in but isn't available for meetings. **Carol** will help look for potential committee members. The May Webinar needs to be listed on the website in both event sections. Paul will take care of that. The actual webinars are archived under the members' area. **Will** will contact Jim Hundt regarding where to post webinar things on the website.

Newsletter **Shelley** - look for award winners - Heck, and DiLoreto, to write an article for the newsletter. **Carol** will write a letter - and include information about UDMC.

Future meetings - **Carol** -

UDMC - will email Oscar re a booth - **Robert** would like to put an ad in the booklet or a flyer - Patty Hughes will be helpful with Seasonal info for the display.

SWLC - Smaller market - they are meeting right now and **Carol** has sent in proposal - Jan. 18-21

Cathedral Ministries - there will be a session focused for ourselves with other members possible attendance -It was suggested and approved to have a general meeting there, since the Hotel is inexpensive, covers meals and a happy hour. Jan 9-12th. **Robert**

suggested we have a member's display at this conference - possibly make it a traveling exhibit??

Liturgical Institute at Valparaiso is a Lutheran conference - should we look at that one? April 24-26 2017. May be well attended due to 500 anniversary. **Carol** will contact them.

Media and Advertising - **Carol** - **Will** sent a marketing person's name to **Carol** - relevant content important - Will got responses back from Carol's Insites - people would like less words and more images but felt it was inspiring input! **Carol** would like ongoing conversations about media. **Robert** will put together a spread sheet regarding conferences that we would be interested in also the road show of member work...?

Newsletter needs a banner for invitations to contribute articles.

June 16 - next meeting