



**ASSOCIATION OF CONSULTANTS FOR LITURGICAL SPACES
MEETING MINUTES
MARCH 18, 2016**

In attendance: Shelley Kolman Smith, Robert Habiger, Carol Frenning, Paul Barribeau, Will Brocius

Minutes approved by acclamation.

Treasurer Report - Robert - As of February 29, we had a balance of \$9554.17 PayPal fees are being charged now. We have a half page ad on the back of Faith and Form. We are ahead on renewals, however, our expenses are up from last year. Two checks have not cleared yet from the Church tour - bus driver and bus rental.

Renewal list - we need to simplify the allied, affiliate. Etc

Membership Juanita via email -.New members - Greg Lewis, Jeff Tortorelli
Robert motioned to accept Jeff Tortorelli, 2nd by Will ...all approved

Carol - Molenelli - Jim Hundt found podcast from February 8, 2016 in which Molenelli represented himself as a certified approved ACLS member. It is the board's opinion that he must remove our reference from the podcast. His membership is under consideration, Paul was asked what do we look to for accreditation? Will mentioned that a diocese has to approve someone as a design consultant. Robert suggested that background checks must be more thorough in the future if someone lists themselves as a liturgical design consultant. Will asked if we have anywhere that describes what liturgical consultants really are? Are they applying as a consultant, affiliate or allied? The difference of categories is important.

Robert proposes that we have a group look at the application process.

Carol suggested that she, Will, and Juanita should go through the application form and make recommendations for changes. Robert will send his thoughts to Carol.

Carol will write to Molenelli ..the only clout we have is not admitting him to membership, Will said Molenelli says he was a member in the past, if he was, and used certification incorrectly, or is he claiming it now because he has applied? Molenelli needs to be told that we don't certify. Carol asked if guiding principles should be sent to members who violate and have them sign? This will be reviewed by the committee. A suggestion was made that perhaps the guiding principles should be included in the welcome letter.

Robert requested we have a PayPal tab for the different categories. (Conrad Schmidt studios, affiliate application?)

Webinar report .Paul has improved the quality of the Webinar and would like to add information regarding ACLS and Membership info into the introduction. Editing format ? For now, Webinars need to be on the member side of website. If we pre-record the talks it would allow for more content timing and feedback for editing. This would create a more polished Webinar. The logistics of this need to be tried out privately first. The Webinar committee is working on ways to polish presentation, especially q&a at the end. Carol suggested that topics at conferences should be considered for webinars.

Rita Theron would like to send out a sample webinar to all diocese when we have a good one to send.

Newsletter - Shelley - The newsletter is ready to send, Shelley will make up a teaser newsletter to send to Linda McCray's people.

Carol would like to do an Insites article bimonthly

Future meetings possibilities - Carol - ...Cathedral Ministries Conference in Santa Fe and SWLC in El Paso, (Carol will contact Fr Burkart). UDMC has accepted our proposed Art and Architecture Track in Dallas to include an art panel, plus 7 other topics. A booth is probably not necessary at conferences for ACLS, but we could include ACLS info for packet contents.

Will, Robert asked a question about member name on PayPal? Helen Mitchell February 19 (who is this?)

Next mtg April 14th