



ASSOCIATION OF CONSULTANTS FOR LITURGICAL SPACE

Meeting Minutes

Date 10-15-15

Taken by Shelley Kolman Smith

In attendance: Robert Habiger, Shelley Kolman Smith, Carol Frenning, Marilyn Morgan, Juanita Yoder, Will Brocious- attempted to join the meeting.

1. Approve Minutes from last meeting -

Robert moved and Marilyn - correct Robert to train people not Marilyn

2. Treasurer's Report - Robert -

ending balance - \$8696.15

3. Membership Report -

Juanita, Gardner still waiting, Chris Diloretto paid, Juanita will call Vanden Heuval - over 50 members now.! Marklin needs to join, . Robert talked to Michael Crosbie re Faith and Form, what if we swapped info about advertisers and members to solicit new. All seem in favor. Robert will send memo to members re renewing members around the first of January. Could Robert solicit new members from the SWLC list of exhibitors? Marilyn suggests we find a way to find other Liturgical Consultants.? Carol could check with Rita Thieron for a list of consultants who attended FDLC.

Pins for ACLS - Carol - Michael Hutchinson has extras, Carol will contact him. FYI Greg is going to present at a conference the same info as he will present at SWLC for ACLS. Terry Wessels is running this and perhaps Marilyn can talk to her regarding the overlap. Is this a problem?

4. Webinar Report Marilyn -

We have the list for 2016 tentatively, speakers are not confirmed, by the end of November all will be confirmed and on the website. Marilyn would like to post only confirmed and TBA's on others. The third Tuesday of the month is the target. In November 19 presenters is John Bergstrom December a marketing person will present,. Nov. 6, Robert will train, Gilbert Paul, Jim Hunt and Marilyn. We will reset the board meeting date for Nov 17. The contact person for the speaker will keep in touch with the presenter. Shelley should send out notice of Webinars to membership and reminders, too. Our monthly meetings should confirm who and when to send this info out.

Re Sr. Marilyn :

Here is the tentative line-up for the 2016 webinars. All of the speakers and dates are not yet confirmed but here is the list:

Jan. 19, 2016	Claire Wing	contact person: Linda
Feb. 16	Becky Davis	Marilyn
March 15	Johan van Parys	Marilyn
April 19	Fr. Dave Pettigill	Marilyn
May 17	Johannes Albl	Paul
Sept. 20	Jim Heck	Paul
Oct. 18	BJ Katz	Linda
Nov. 15	John Buscemi	Paul

Becky said she would get back to me next week. Her topic is on Hispanic religion and arts I think.

I didn't assign Gilbert Sunghera a date because we are all filled up!

5. Policy and Procedures -

including website links - from Will, via Carol, Lets do an email round robin and look it over then send all approvals to Carol.

6. SWLC Update -

Carol, Church Tour - school bus driven by a Priest, box lunch, soft drinks and water. 4 venues:

St. Peter's in Boerne,

St. Francis of Assisi in San Antonio, (Robert and Lynn Doxen's project)

St. Mark the Evangelist in San Antonio,

St Anthony Claret in San Antonio,

Greg is setting up a music and docent ...\$35/person with a limit of 60. Hopefully, this should be on the conference schedule. What about an evite? the conference may want people to sign up through the SWLC. Dolores Martinez is in charge of planning in San Antonio. Carol will talk to Fr. James and Dolores, however, at this time the consensus is that we should put a paypal link on our website and heavily advertise the tour through ACLS. Shelley will be in charge of the Evite. Carol will make sure Dolores isn't duplicating this.

Our ACLS track: Tuesday after our Tour, Fr. James would like ACLS members and Board of Directors, as well as offices of worship to attend an evening prayer at the Cathedral then have dinner and light show on the Facade. Fr. James offered a free ACLS booth at the conference. Carol is making a sticker to be put on our name cards for SWLC denoting ACLS. The banner is in Gregs garage, it's not in good shape, may need to be redone. Robert will check with him about this.

Winner's Circle is organizing and is at the end of their contract, hence the issues with the conference plan. SWLC has renegotiated with the convention center for better accommodations. (El Paso is 2017 location). Johan would be good to present the Environment track at SWLC for ACLS. Gilbert is going to do a multi cultural presentation. Ads will be placed in National Catholic Reporter, Our Sunday Visitor and Conference for Catholic Facility Management group. Carol will also check with AIA's to send out nationally. TX Society of Architects and NPM. We need a time for a group ACLS meeting - maybe Thursday night? a Member social?

7. Other - Robert -

website analytics - members need to update their info, next meeting he will present the 2016 budget update to focus on advertising, fyi he has a new email for paypal : Treasurer@gmail.

8. Carol -

Notice about St. Barbara's death, should we do an "in memoriam"? to honor or remember?the website is set up to be able to post notes. Can we add the add photo part? Carol will write something as President and send to Will or Shelley for distribution.

9. Next meeting - Nov. 19th