



# Association of Consultants for Liturgical Space

## MEETING MINUTES

**DATE:** July 16, 2015 at 2:30pm EDT

**RE:** ACLS Board Meeting

**TAKEN BY:** Marilyn Morgan

### ATTENDING:

Carol Frenning, Juanita Yoder, Robert Habiger, Marilyn Morgan & William Brocius

### DISCUSSION:

#### 1. Meeting Minutes

- Minutes of May 13, 2015 meeting were approved.
- Carol will contact Shelley Kolman Smith to see if she would be willing to serve as secretary.

#### 2. Treasurer's Report

- Robert Habiger gave the treasurer's report. The accounts have remained in balance since December 2014.

#### 3. Membership Report

- Juanita asked for Board approval of two members who have applied, John Freshnock and David Gardener. Both are applying to be Allied members. Juanita will follow up with their references.
- A question was brought up about Affiliate Membership. How do we get people for this category? Would it be helpful to get names to contact?
- It was pointed out at Albl is listed as an individual membership but it is the name of a company. This needs to be fixed on the website.
- The Board needs to write a policy for corporate members.
- Carol would like to postpone the discussion of Policy and Procedures to a separate meeting. Everyone is to look over the Policy and Procedures and give thought to what needs to be updated.



#### 4. Webinars

- Marilyn reported that the committee has gathered a list of members who are willing to do presentations for 2016. No schedule for this has yet been created. Will asked for information for the fall presentations so that the information can be posted on the website.

#### 5. Elections and Constitution

- Will reviewed the results of the Elections. Carol will be sending out a letter to the membership letting them know the results. The next newsletter will be in the fall.

#### 6. Website

- The category of Sponsoring Membership was brought up. The question of how to get sponsors was raised. This needs to be discussed.
- At this time there is a section on the website for Board Members. It was decided that it is useful to have this section. Will will check with Bob about keeping this section.
- Presently there are only two webinars posted on the website. There seems to be a problem with getting them posted. Chad is working on getting this fixed. In the future Chad should include Will in his communications to Bob Newberry so that Will knows what is happening.

#### 7. Southwest Liturgical Conference

- Carol reported on the results from the Board Meeting for the SWLC. She will be looking for different members to present the different topics that we will be giving. Ken has invited Bishop Garcia to do a presentation on a project that they worked on.

#### 8. OTHER

- Business cards - Will will get some printed.
- Robert will investigate doing a Banner for the various conferences we attend as our previous banner was destroyed.

#### **NEXT MEETING:**

Next Board meeting is August 20, at 3:00 pm EDT

**NOTE: The above meeting minutes constitute the understanding of the items discussed by the author. Please notify the author within 5 working days of errors and/or omissions.**