



# Association of Consultants for Liturgical Space

## MEETING MINUTES

**DATE:** May 13, 2015 at 2:00pm EDT

**RE:** ACLS Board Meeting

**TAKEN BY:** William Brocious

### ATTENDING:

Carol Frenning, Juanita Yoder, Pam Hardiman, Marilyn Morgan & William Brocious

### DISCUSSION:

1. Meeting Minutes
  - Approve minutes of April 16<sup>th</sup> 2015 meeting
  - Carol has accepted Pam Hardiman's resignation as Secretary. If you have any suggestions for a new person for this Board position, please let the Carol know. Some suggestions have been Cindy or Bob Kessler and Paul Barribeau.
2. Treasurer's Report
  - Robert Habiger was not able to attend, no report submitted.
3. Membership Report
  - There have been 46 members to renew so far.
  - Not everyone who said they were going to renew has renewed. Juanita will contact those who have not renewed to remind them. Some of these members are Michael Hutchinson, George Hoelzeman and Shelley Kolman Smith.
  - Juanita would like each Board Member to submit at least five names of potential new members that she might contact. This effort could be coordinated with the virtual "Grand Opening" of the website at the beginning of September.
4. Website
  - The webinar for members on how to use the website has been postponed until Tuesday May 19<sup>th</sup> at 3:30pm EDT.



- The old website was removed and the new website was put up on the web Monday May 11<sup>th</sup>.
- A few glitches have been found in the workings of the new website. Some of these are:
  - In the Member's Portfolio Section, image no. 1 does not insert properly.
  - When someone uses the hotlink for a members Email address the subsequent Email message has the Email address in quotes and therefore not usable.
- Board Members should explore and use the site before the webinar so as to report any potential glitches or errors.
- A virtual "Grand Opening" was proposed. This virtual "Grand Opening" would occur at the beginning of September and involve the following:
  - Building an Email list of members of IFRAA, members of FDLC, diocesan offices of facilities and worship, other denominational level offices of facilities and worship, etc.
  - Place notices or announcements of website virtual "Grand Opening" on websites and in newsletters of partner organizations.
- Additional planning for the virtual "Grand Opening" of the website at the July Board meeting.

## 5. Elections and Constitution

- The vote on Board Members and approval of Constitution will be done using Survey Monkey.
- The voting will begin June 15<sup>th</sup> at 8:00am EDT and end June 16<sup>th</sup> at 5:00pm EDT.
- Each revised section of the Constitution will be a separate vote.

## 6. Southwest Liturgical Conference

- Carol will be traveling to the SWLC meeting next week to present the ACLS proposal for a Liturgical Art & Architecture track at their conference next year.
- Carol has proposed the following parish building track:
  - Art for the Church (panel of artists & liturgical design consultants)
  - Worship Space Furnishings
  - Building as Catechesis
  - Issues & Case Studies (panel of artists, architects & liturgical design consultants)
  - Workshop for staff of Diocesan Offices of Worship



7. Meeting adjourned at 3:47 EDT

**NEXT STEPS:**

1. Carol Frenning will talk to people at SWLC and FDLC about getting Email lists and possibility of putting notices in newsletters.
2. Robert Habiger to arrange for vote on Board Members and approval of Constitution with Survey Monkey.

**NEXT MEETING:**

Next Board Meeting July 16<sup>th</sup> 2015 at 3:00pm EDT

**CC:**

All attendees, Robert Habiger and Robert Kropac.

**NOTE: The above meeting minutes constitute the understanding of the items discussed by the author. Please notify the author within 5 working days of errors and/or omissions.**