



**ASSOCIATION OF CONSULTANTS FOR LITURGICAL SPACES  
MEETING MINUTES**

**JULY 20, 2017**

**CAROL FRENNING, ROBERT HABIGER,  
WILL BROCIIOUS, JUANITA YODER, SHELLEY KOLMAN SMITH,  
PAUL BARRIBEAU**

**Webinar** - Paul- Topics are chosen for all but two webinars. 5 are already scheduled. His committee is brainstorming about future topics and will be sending out a survey monkey to the membership shortly. They are trying to spread topics evenly between architects, artists, consultants, etc. One new topic could be about music spaces in worship. Ken will be talking on this at SWLC, he may be a good source.

**Minutes** approved - Robert, approved

**Treasurers report** - Robert - there was a deposit made in May, these were membership fees as a result of sending out invoices. Last meeting we thought we had \$4000 for advertising, we actually have about \$2700 for advertising. We could use an advertising person to watch for deadlines, etc. Faith and Form has a directory listing we could pay \$200 a year to be in four issues, but it has to be at the beginning of the year. We will also have our half page ad in the awards issue.

Shelley would like to see a catalogue to hand out with listing of our membership's emails and websites to help promote members.

Robert would work on better Graphic development.

Carol will talk to FDLC about a link to us, Carol will talk to Ken and ask him to link us on the SWLC website. MPM has an organization that will link us. Robert will put together an outline of what's available to us. Robert will call James Heck to see if he knows a way to help find new members.

Paul had to leave the call but said "**Assign me for anything you need**"....

**Membership:** Juanita, Hutchinson wants his membership changed to LDC. Done!

Juanita will call two former members about their renewal. Patty Hughes is happy to be a member and will finish her application soon.

David Novinski - Shelley made motion to accept. Motion carried. Will will email him.

Robert - question regarding new members - they submit, and we get back to them, once approved they get an email to activate to log on the paypal. Juanita contacts them to walk them through the website. Carol - how do we get a procedures manual? We will

each do a write up of our roles. **Please have this in prior to our next meeting.** Will is going to apply as a new member to see what our members are actually receiving.  
Membership - Shelley would like to discuss a new category that does not require vetting.

**Newsletter** - Shelley - is going to post a “new members” column in the Newsletter. Carol would like a list of topics for the newsletter that people could submit . If we say the next NL topic is... we may get a better response. Robert suggested the people who have presented webinars could write a short synopsis of their talk. Please brainstorm on possibilities for topics.

**Website** - Will is looking into ways to post web articles that are more graphically interesting.

**Upcoming conferences:** Carol - ACLS sponsored conference speakers

FDLC - Oct. in Minneapolis - we need a booth there. They don't have speakers other than keynote. Shelley will have her own booth. \$600 booth cost - Shelley could do an extra booth to include our banner, flyers, or maybe just a half page ad. We need to talk about how to do this. Carol will be there, too.

UDMC - Oct. - they are cutting back on speakers - we only have two slots. No exhibition this time. We need to look for local members to set up an ACLS booth. Robert will look into all this. Carol will do a talk on Missionary discipleship, other topic? - Jim Heck maybe?

SWLC - in January - the ACLS speakers are set.

Juanita will attend the ACCU in either December or January -- she will be happy to bring ACLS things there.

Juanita - has contacted LA Congress at Anaheim and is waiting to hear back.

Valpraiso - Paul - Carol would like this to be on our list to attend.

### **2020 TOUR to Germany**

Will - price needs to be adjusted - but the brochure looks really good.

Social media efforts - postponed until next meeting. Will will send out social media survey now, though.

Next meeting - August 17